



DECEMBER 2021

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



Living on a barrier island with historic architecture has many benefits, but it also presents challenges and requires innovation to meet our needs and move into the future. The City of Galveston's municipal utilities team is continuously improving the city's infrastructure.

One of the latest projects will replace more than 25,000 water meters with upgraded technology to reduce leaks and provide real-time information about water usage. The City of Galveston is finalizing the contract and anticipates bringing a contract to City Council this spring. The water meter replacements will be funded through a \$16 million grant from the American Rescue Plan Act.

The new meters have a wide range of benefits, including allowing the city to remotely shut off

water service at individual meters in the event of a leak or other issue. The water usage will also be reported daily to the municipal utility, instead of monthly, which is how the current meters work. The new meters will also allow customers to track their usage on an hourly, daily or monthly basis through an online portal, which helps assess your bill anytime.

We anticipate the installation and widespread replacement of water meters will take approximately 18 months, with work beginning later this year. We're looking forward to getting started on this project and feel it will be a major boon for both the City and residents.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- Staff was available for service - Dickens on the Strand event held Dec. 3rd-5th
- We had 91 -Residential Parking Permits issued, 88 -Visitors passes and 0 -Temporary passes assigned.
- Golf Cart Permits Issued –54
- Regular Parking Violation total for the month was - 1946
- * Outstanding Warrants – We attempted to contact 24 Defendants by telephone or by mail in reference to active warrants.
- 28 -Court cases heard in Municipal Court
- 104 -Complaints received
- 368 -Complaint based cases
- 52 -Self-initiated cases
- 524 -Total investigations
- 26 -Vehicles Towed
- 130 -Vehicles were Red Tagged
- 26 -Public Nuisances were abated.



UPCOMING PROJECTS

- We will be available as needed for Yaga's Chili Quest & BeerFest (January 14-15)



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Worked with special event organizers for permitting of events
- Helping in executing various holiday events, including the employee gift drive-thru and the Santa drive-thru at McGuire Dent
- Implemented advertising campaign for GPD recruitment and worked with HR on other employee recruiting initiatives
- Trained employees on website editing and updating to more effectively and efficiently update departmental pages
- Rolled out the Light the Night campaign



UPCOMING PROJECTS

- FEMA IPAWS training
- Continue normal operations
- Develop sanitation PSA series
- Planning for spring Galveston University

LAST MONTH'S VIDEOS

- [Happy New Year](#)
- [Waves of Information, December 22](#)
- [Jingle Bell Rock](#)
- [Light the Night](#)
- [Happy Holidays](#)
- [Christmas Safety Tips](#)
- [Employee Spotlight: Anthony Handy](#)



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Dickens on the Strand (Dec. 3-5)
- GMPA/City of Galveston Christmas Parade (Dec. 11)
- Santa Hustle Half Marathon and 5K (Dec. 19)



UPCOMING PROJECTS

- Chili Quest and Beer Fest (Jan.15)
- MLK Parade (Jan. 15)

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report, December 3](#)
- [Legislative Report, December 17](#)



CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **24" water line:** Work of the contract is for the construction of approximately 3.5 miles of 24" water transmission main and 4" fiber optic conduit from the City of Galveston's 59th Street Pump Station to the City's Airport Pump Station. This contract also provides for the construction of approximately 1 mile of 10" water line along 55th Street.
- **Airport water plant expansion:** Work of the Contract is for, but is not limited to, construction of one (1) new building to house two (2) new vertical turbine can pumps including new electrical switchgear, one (1) 3.0 MG ground storage tank, refurbishment of existing pump station building with chlorination system replacement, liquid ammonium sulfate (LAS) system, zinc orthophosphate (ZOP) system, two (2) new flow control stations, existing yard piping demolition and removal, installation of proposed yard piping and connections with existing system, and on-site paving and grading. The project is located at the City of Galveston's Airport Pump Station on Jones Road in Galveston County, Texas.
- **18th Street storm sewer system:** Work of the contract is for construction of the 18th Street Storm Sewer System including approximately 16,000 LF of storm sewer ranging in size from 24" pipe to a 5'x10' reinforced concrete box, 3,000 feet of water line replacement and 4,500 feet of sanitary sewer line replacement. Also included is resurfacing of the roadway.
- **35th Street improvements:** Work of the contract includes removal and replacement of existing concrete pavement, asphalt pavement, base material, concrete curb, sidewalks and driveways; removal and replacement, adjustment or abandonment of storm sewer lines, leads, inlets and manholes; removal and replacement, adjustment or abandonment of water lines, valves, meters and fire hydrants; upsizing of sanitary sewer lines, steel casing and replacements of manholes; removal and replacement of sod, pavement markings and permanent signs
- **Church Street drainage:** Work of the contract is for construction of the Church Street Storm Sewer System between 33rd Street - 37th Street including approximately 725 linear feet of 6'X2' storm sewer, 730 linear fee of 4'X2' storm sewer and inlets; resurfacing of the roadway. The project time will be extended due to weather, storm water related issues and private utility conflicts.
- **Sanitation equipment shelter:** Work of the con-



CONSTRUCTION

tract includes both design and construction of the facility. This includes, but is not limited to: geotechnical investigation necessary for the foundation design; foundation and structural design of the building; windstorm engineering and certification including a WPI-8; design and construction all-weather electric system to provide security lighting; all materials and labor to construction the metal building and electric system; any other services required for a complete and functional facility. The project time will be extended due to material delivery lead times.

- **Trolley barn pump and generator:** Work of the contract is for providing a storm water pump, a generator and fuel tank and the construction of a platform to mount the fuel tank, generator and compressor. The work will also include electrical wiring and connections for the generator and pump and piping to discharge the storm water from the pit to the exterior of a deployable flood wall.
- **Trolley barn concrete wall:** Work of the contract is for construction of a structural flood wall and deep foundation adjacent to the Trolley Barn facility. The work includes utility conflicts and associated site work. The project time will be extended due to material delivery lead times.
- **Trolley barn deployable wall:** Work of the contract is for construction of a deployable flood wall protection around the Trolley Barn facility. Included around the perimeter is a uniform concrete pad for sealing and securing the flood wall and associated site work. The project time will be extended due to material delivery lead times as well as phasing of the concrete flood wall performed outside of this scope of work.
- **Teichman Road waterline:** Work of the contract is to install approximately 9250 linear feet of 8" water line along Teichman Road, 91st Street, Blume Drive, Lewis Drive and Commodore Drive; abandon the existing 6" asbestos cement water line; installation to include excavation, bedding, backfill, trench safety, groundwater control, all testing and pavement repair; also inclusive of the abandonment of existing 6" and 8" asbestos cement water lines along Teichman Road from I-45 to Blume Drive and the service line being extended to the existing 12" PVC line; approximately 105 service lines and meters will be moved from the existing lines to the new lines; all service lines, meters, assemblies and meter boxes installed will be new; approximately 32 fire hydrants to be installed at approximately 350-ft spacing. The project has reached substantial completion. There are pending punch list items the City is working with the contractor on to remedy prior to final project completion.

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Cain Parrish will completed the online classes for the Cross Connection Specialist
- Continued the 2021 Code Changes.
- Continued the process for the CRS annual Recertification.
- Multiple inspectors Recertified their plumbing licenses.
- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- Begin Working on the Building Code Effectiveness Grading Schedule for the ISO.
- Continue the update process for the 2021 Code Changes.
- Continue the CRS annual Recertification.



LAST MONTH'S ACCOMPLISHMENTS

Permitting Activity:

- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Fill permits – 2
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 5
- Parking & Address Permits
- Temporary License to use (TLTUs) – 8

Projects in Development Phase:

- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The City held final interviews for design consultants and identified a consultant to recommend to City Council to pre-qualify.
- Stormwater Master Plan – The City is in the scoping & negotiation phase with the selected engineering consultant.
- Senate Bill 3 Water Utility Emergency Preparedness Plan

Projects in Design Phase:

- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design
- 23rd Street Downtown Corridor-in-house design
- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- 23rd Street Reconstruction from Broadway to Seawall - 100% design in progress
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36" Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase

underway with the Consultant.

- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.

Projects Advertised for Bids

- Pirates Beach WWTP 100% Design completed – Contractor Bids received. Staff is working with the Engineer to analyze the bid results.
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – Contractor Bids were received on 12/22/2021.

Projects Awarded:

- 37th St. Improvement Project

Projects in Construction:

- Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk
- Teichman Neighborhood Waterline Improvements Developer Meetings/Water/Sewer/Drainage/Traffic Design
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- 18th Street Storm Drain Improvements – Ship Channel to Seawall
- Church Street Storm Drain Improvements – 33rd to 37th Streets
- 35th Street Storm Drain & Utility Improvements
- Broadway Bridge Block Drainage Crossings Up-

grades

- 24-inch water transmission line from 59th Street Pump Station to the Airport Pump Station
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- Pier 10 Waterline (Port of Galveston)

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- In Ongoing construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the deployable wall project at the Trolley Barn
- Installed new clothes dryer at Fire Station #7
- COVID decontamination operations
- Handled and completed 458 work orders. stalled



UPCOMING PROJECTS

- Ongoing construction of the equipment shelter at the Sanitation Building
- Ongoing construction of the Deployable wall project at the Trolley Barn
- Continued COVID decontamination operations

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Distributed the FY2021 4th Quarter Budget Report.
- Presented the final FY2021 Budget Amendment.



UPCOMING PROJECTS

- Publication and distribution of the FY2022 Adopted Budget.
- Submit entry for Distinguished Budget Presentation Award for the FY2022 Adopted Budget.
- Start 1st Quarter FY2022 Budget Report.
- Begin building FY2023 Departmental Budget folders

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened Solicitations for Janitorial Services, Pirates Beach Treatment Plant Replacement, 14th Street Drainage AE Services and 14th Street Drainage Engineering Services.
- Executed Contract for HUB Galveston Stop Loss
- [Purchasing Data for November](#)



UPCOMING PROJECTS

- Drafting RFP/RFQ's for Armored Car Services and Lawn Maintenance and Landscaping Various Locations.
- Facilitating the Compensation Study.
- Facilitating the negotiating of the AMI Project.

- Facilitating the negotiations for the Storm Water Master Plan.
- Facilitating the negotiations for the South Shore Drainage.
- Facilitating the advertising for Municipal Utilities Pipes, Parts and Fittings.
- Drafting RFB for 61st Street Recycling Property
- Facilitating the negotiations for the City Hall Window Project

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021	1st Qtr FY22	FY 2022
Meters re-read manually	782	364	550	321	374	374
Adjustments	3,987	2,090	1,536	2,003	591	591
Adjustments (\$\$\$)	\$792,289	\$374,840	\$341,172	\$373,460	60,849	\$ 60,849
Water Bills emailed				73,149	18,006	18,006
Water Bills Mailed Out	260,602	255,015	255,470	245,009	59,201	59,201
Outstanding "water concern" emails received	440	236	309	323	95	95
Outstanding "water concern" emails completed	478	300	509	306	76	76
Service Orders	18,949	20,806	15,078	18,437	4,441	4,441
New Customer connections	3,413	3,239	3,556	3,483	753	753
Commercial accounts converted to electronic form of payment					7	7



UPCOMING PROJECTS

- Continue campaign to sign up commercial accounts on any form of electronic payment
- Billing platform system update to version 6.5. One added feature is a customer can schedule a payment in advance on the new customer web portal that comes with the 6.5 update.

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Continued work on fiscal year end 2021 close

Performance Measures	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Number of vendor payments completed	5,791	5,476	5,103	5,926	1,220
Number of checks as percent of total vendor payments	95.65%	91.07%	85.07%	75.41%	75.74%
Number of electronic payments as a percent of total vendor payments	4.35%	8.93%	14.93%	24.59%	24.26%
Number of funds managed	282	284	118	124	126
Investment Portfolio (Millions)	\$145	\$139	\$169	\$150	\$139
Interest Earned (Thousands)	\$2,247	\$3,247	\$1,923	\$81	\$14
Number of FEMA Ike PW's closed out	3	5	1	16	2
Number of FEMA Ike PW's finalized	38	56	31	25	9
Number of FEMA Harvey PW's closed out	9	10	2	10	0
Number of FEMA Harvey PW's finalized			3	14	0
Number of bank accounts reconciled	31	34	34	34	34



UPCOMING PROJECTS

- Auditor's fieldwork requests
- Draft FY21 Annual Comprehensive Financial Report

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Additional Rescue Training
- Dickens On The Strand
- Pre-Incident Training With The Coast Guard
- Company Officer Training
- [Fire Marshal Inspection Report](#)

ACCIDENT JAWS ROLLOVER RESCUE	1	0.2%
ACCIDENT MAJOR	28	5.0%
ASSIST BY EMS	1	0.2%
ASSIST BY FIRE	19	3.4%
CHOKING	1	0.2%
DROWNING / DIVING / SCUBA ACC	4	0.7%
ELECTRICAL PROBLEMS SPARKS	11	2.0%
EXTINGUISHED FIRE	1	0.2%
FIRE ALARM	101	18.0%
FIRE OUTSIDE	6	1.1%
FIREWORKS	19	3.4%
FIRST RESPONDERS	258	45.9%
GAS LINE BREAK LEAK	4	0.7%
GRASS	2	0.4%
HAZMAT	1	0.2%
PENETRATING TRAUMA	4	0.7%
POWER LINES DOWN TRANSFORMER	12	2.1%
RESCUE	10	1.8%
SMELL OF SMOKE GAS INSIDE	7	1.2%
SMELL OF SMOKE GAS OUTSIDE	11	2.0%
STRUCTURE FIRE	11	2.0%
UNCONSCIOUS	44	7.8%
VEHICLE FIRE	3	0.5%
WASHDOWN	1	0.2%
WATER FLOW ALARM	2	0.4%
Total:	562	100.0%



UPCOMING PROJECTS

- Pre-Fire plan meeting and training with the Sulfur Terminal
- Filled two vacant position
- NIMS 400 training for all officer's on B-Shift
- POG Cruise Operations Response Team- Planning Exercise



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 482 vehicle work orders within the month and performed;
- General Repairs - 394
- Accident Repairs - 5
- Capital Repairs - 0
- Recall Repairs - 9
- Preventive Maintenance Services - 292
- Repairs from PM's Services - 33
- Road Calls - 72
- Provided 49,312 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided COVID-19 cleaning and detailing during preventive maintenance services.
- Received new fleet vehicles
- Auctioned three items totaling \$2,157.10 of revenue.



UPCOMING PROJECTS

- Continue services

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- HOME Program-American Rescue Plan (ARP) funding – (HUD Regulatory Requirement)
- City will receive \$893,274 from the U.S. Dept. of Housing & Urban Development (HUD) to address the need for homelessness assistance for affordable housing and support services.
- Council approved acceptance of the HOME-ARP funding for Projects \$759,282.90 and Administration-Planning \$133,991.10.
- The HOME-ARP Agreement was executed and submitted to HUD.
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- To date, assisted a total of 44 LMI households with rental assistance for one (1) year and security deposit.
- Staff determined three (3) Low-income households eligible for assistance.
- Staff issued three (3) TBRA Coupons for assistance. Applicants must now find their rental housing unit.
- Staff received applications and are processing intake reviews.
- Texas Emergency Rental Assistance Program (TERAP) – (TDHCA Requirement)
- Submitted monthly report for rental assistance program and drawdown of \$26,709 in reimbursement funds.
- To date, assisted a total of 21 LMI households with rental assistance up to six (6) months.
- Parks & Recreation – (HUD Regulatory Requirement)
- Staff conducted a meeting with the Parks & Recreation Department to discuss the status of the CDBG-CV projects.
- Davis Bacon – (HUD Regulatory Requirement)
- Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act.
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant.
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS).
- Technical Assistance
- Provided assistance for 12 homeowners with housing information, 38 homebuyers for homebuyer assistance program, 80 for Covid-19 Testing, and over 290 phone inquiries for rental assistance.
- HUD Technical Assistance and Information Webinars – (HUD Regulatory Requirement)

- Coordinated with HUD on TA for new reporting process.
- Participated in several HUD Best Practice Webinars for the upcoming HOME – A



UPCOMING PROJECTS

- Financial Management – (HUD Regulatory Requirement)
- Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City.
- HOME Program-American Rescue Plan (ARP) funding – (HUD Regulatory Requirement)
- Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers.
- Presentation from Mayor Brown on American Rescue Plan Act (ARPA) total funding and HOME-ARP homeless funding to the Homeless Coalition.
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit.
- Homebuyer Assistance Program (HAP)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston.
- Davis Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act.
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant.
- Enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS).
- HUD Technical Assistance and Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in upcoming HUD training webinars.
- Staff will participate in a Technical Assistance webinar.

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations. Ten (10) New Employees- 1 Records Manager, 1 Accounting Specialist, 2 Deputy Court Clerks, 1 Bus Service Attendant, 1 Solid Waste Collector, 1 Laborer, 1 Maintenance Worker, 1 D/C Technician Trainee, and 1 Support Agent
- Hosted a Pryor Learning session “How to Deliver Exceptional Customer Service” training
- Continued support of City Departments in filling job vacancies
- Hosted the Galveston Health Board Meeting



UPCOMING PROJECTS

- Host a Civil Service Commission election of new Chair and Vice-Chairman
- Hold Civil Service Exams for Lateral Police Officers
- Hold Civil Service Entrance Exam for Police Department
- Host Pryor Learning sessions “How to Become a Great Communicator” and “Developing Emotional Intelligence” trainings
- Host Virtual Health Benefits Plan Board Meetings (at least 2)
- New Hire Orientation (at least 4)
- Continue support of City Departments in filling job vacancies

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting one (1) addresses/domains related to phishing or spam
- Responded to four (4) Public Information Requests
- Tier I Support completed 224 support tickets
- Configured and deployed equipment in support of the Police Department property room project
- Completed the move of the Security system cameras to new storage for the Public Works facility
- Upgraded various infrastructure software solutions during regularly scheduled maintenance windows
- Completed the upgrade of end of life versions of Adobe Acrobat
- Completed project efforts on the GFD redistricting project



UPCOMING PROJECTS

- Deploy eleven (11) new laptops for Public Works
- Configure and deploy four (4) laptops for the Public Works call center
- Complete FY21 workstation equipment refresh deployment
- Complete public safety mobile equipment refresh
- Upgrade the Banner Finance and Human resource software system
- Complete deployment of the annual equipment refresh
- Continue project efforts for phase 2 of the O365 migration project
- Continue project efforts on the IT service desk replacement software solution
- Continue project efforts to upgrade the enterprise telephone system
- Continue project tasks on the upgrade of the SCADA network
- Continue efforts to identify a replacement patch management solution
- Continue project efforts on the discovery for implementing the bank reconciliation module
- Continue project efforts on the modification to the security system
- Complete project efforts on the GFD redistricting project
- Complete the upgrade of the Utility Billing application
- Kick off the infrastructure equipment refresh project and begin upgrading equipment in the production data center.

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed nine (9) GIS map and data creation requests consisting of sixty seven (67) items:
- Fulfilled request for Maps from Development Service, Public Works, Fire Department, EOC, Finance and the City Manager's office.
- Updated sanitary sewer overflows with information from Nov 2021 Maps of City Council Districts
- Community Rating System map - Activity 501
- Community Rating System - calculate residential vs non-residential buildings in SFHA
- Hazard Mitigation Plan - Prepared 23 shapefiles for Hazard Mitigation Plan. Added Latitude and Longitude coordinates to another 15 feature classes, added tables of coordinates to spreadsheet
- Beachfront Properties - Map and Table of all beachfront properties in Spanish Grant and Bermuda Beach subdivisions. Shapefiles of both also provided.
- Damage Imports - Provided 6 Lat/Long coordinates
- Spanish Grant Buyouts - Map of beachfront buyouts in the Spanish Grant subdivision
- Elevation Values - Added surface elevation fields and values to 7 Public Works Water Featureclasses; 6 Storm Sewer featureclasses and 7 Sanitary Sewer featureclasses. Added Depth/Height field and calculated for water valves
- Internal GIS Portal
- Published 3 GIS Training Modules to internal City of

Galveston Staff. Publish GIS Training - Created a new GIS Training page with 3 new training modules and 10 other links of training handouts, quizzes

- Completed eight (8) City Wide and GIS Users GIS Support requests
- Troubleshooting why layers in a map weren't visible
- Update ArcGIS Portal Licenses for all users
- Update ArcGIS Online Licenses for all users
- Updated ArcGIS Enterprise Licenses for:
- Updated ArcGIS Licenses - Updated ArcGIS desktop concurrent licenses
- Terminated Employees - Removed 21 terminated employees as users from GIS Portal, ArcGIS Online and GIS databases.
- Public Utilities ArcGIS Utility Network
- Work for contractor to prepare for migration to the ESRI utility network



UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

Ridership

- Fixed Route-10,723
- Seawall Routes-2,192
- Trolley-748
- ADA-1,100 estimated
- Total Transit Ridership-14,763

Avg Ridership per day

- Fixed Route-412 per day
- Seawall Routes-219 per day
- Trolley-124 per day
- ADA-42 per day
- Avg Fares collected per day: \$239.15

- Completed TxDOT/SSO review of Galveston Island Trolley.
- Fuel costs have increased on average \$1.51 per gallon from same time period of last year.
- Completed Yearly review of Galveston Island Trolley PTASP (public transit agency safety plan)



UPCOMING PROJECTS

- Issue RFP for scheduling software for fixed route/Seawall Routes and Trolley.
- Complete yearly NTD (National Transit Database) Review
- Updated/Revise Title VI Program

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired lights at Wright Cuney and Lasker Park outdoor lights
- Repaired park maintenance equipment
- Continued trimming shrubs on Broadway
- Continue to Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Continue to clean graffiti in parks and playgrounds
- Opened Outdoor Fitness Court at McGuire-Dent Recreation Center – Wright Cuney is completed but awaiting graphic installation before official opening
- Added new dirt to Crockett Park baseball fields in preparation for spring season.
- Contributed to Tree City USA application with Tree Committee



UPCOMING PROJECTS

- Water fountain restoration project at Kemper park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 Projects
- Place new fencing around Community Garden at Menard Park
- Install new water fountains at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- o Adults: 1662
- o Seniors: 646
- o Youth: 426
- o Military: 175
- o Daily Pass (Adults & Seniors): 85

Wright Cuney Membership Totals:

- o Adults: 217
- o Seniors: 26
- o Youth: 503
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, and Tree Committee
- Staff discussed programming updates, policies and procedures, and grant opportunities.
- Implemented citizen feedback system and monthly reviews by staff.
- Met with Marathon Fitness to review and discuss repairs and replacements to Fitness Equipment.
- Staff continued Supervisor Training at GC
- Held Santa Drive-Thru Express at McGuire-Dent and Senior Bingo at Wright Cuney Recreation Center (Special thanks to SMART Family Literacy, Better Parks for Galveston, and Rosenberg Library for their partnerships on these events).
- Held Staff Appreciation Lunch for the Holidays
- Worked w/ Texas Public Pool Conference to coordinate their conference January 17-20 in Galveston.



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training
- Updating Parks & Recreation Website (In Progress)
- CDBG-Cares Act Projects

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Completed first aid inventory
- Continued general and off season maintenance
- Hosted GPD's Cadet Academy for training once a week
- Hosted GPD's Marine Division SCUBA training on December 17
- Pool Technician completed Certified Pool Operator training and certification
- Replaced portable vacuum's motor so works more efficiently
- Cleaned and inventoried center closet which contains equipment and cleaning supplies
- Continued update of Lasker Pool Manual
- Updating fee list for the pool
- Helped with the Santa Drive thru event
- Advertised and made gift certificates available at Miguire Dent, Lasker Pool, and online for gym memberships, pool memberships, or beach passes for Christmas gifts
- Finalizing swim lesson schedule for 2022 season and inputting into Civic Rec
- Made contact with GISD and GC representatives to advertise jobs and trainings for near future
- Tried to host Lifeguard Training during school holiday break, but had no interest.
- Met as a Parks and Recreation Department on completing grants and starting Policy and Procedure documents
- Assisting with the update of Youth Standard of Care Ordinance

POCKET PARK 1

- Current Memberships: Adult – 364, Child – 105, Senior – 339, Military - 90
- Average Daily Attendance for month: 0
- Pocket Park 1
- Acquiring quotes for port-a-potties for 2022 season
- Researching trailer port-a-potties costs
- Creating gate attendant training
- Creating open and close checklists for attendants
- Daily Beach Transactions: 0
- Season Passes Sold: 0
- Total Revenue: \$0



UPCOMING PROJECTS

- Deep clean facility
- Overhaul and update acid room
- Hiring 1 Recreation Coordinator
- Update Job descriptions and post job availability

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted three Pre-Development Meetings.
- Continued to support the Planning Commission's discussions regarding updates to the Concession regulations and new regulations regarding private boat docks and piers.
- Met with three neighborhoods interested in pursuing Single-Family, Restricted (R-0) zoning districts.
- Planning Administration:
 - 21PLAT-00048 702 61st - Replat 4 into 2
 - 21PLAT-00049 6328 Ave L - Replat 2 to 1
 - 21PLM-00139 14302 Stewart Zoning Letter - Type B
 - 21PLM-00140 3627 Niko - Zoning Letter - Type B
 - 21PLM-00141 4702 Ave K - Coin-op renewals - 2022
 - 21PLM-00142 705 37th Tree Removal - Private
 - 21PLM-00143 3916 Ave G Zoning Letter - Type B
 - 21PLM-00144 2301 Ave B Zoning Letter - Type A
 - 21PLM-00145 2102 Ave C Tax Eligibility
 - 21PLM-00146 2728 Ave J 2022 renewals
 - 21PLM-00147 2119 Ave B Coin-op renewals - 2022
 - 21PLM-00148 3902 Ave J Coin-op renewals
 - 21PLM-00149 111 23rd Coin-op renewals
 - 21PLM-00150 602 Ave J Coin-op renewals - 2022
 - 21PLM-00151 3301 Ave E Zoning Letter - Type B
 - 21PLM-00152 2927 Ave P 1/2 Tree Removal - ROW
 - 21PLM-00153 4427 Ave S Coin-op renewals - 2022
 - CZC2021-24 5316 Ave J Certificate of Zoning Compliance for Blaze Vape and Smoke Shop
 - Beachfront Construction/Dune Protection Permits
 - 21BF-151 New single-family home, concrete drive and footprint
 - 21BF-150 2409 Seaside New single-family home, concrete footprint, paver driveway.
 - 21BF-149 19319 Shores Vinyl perimeter fence
 - 21BF-148 4128 Pelican New beach house ~964 from MHT



PLANNING & DEVELOPMENT

- 21BF-147 3814 Abalone New beachfront construction
- 21BF-146 4215 Raguer Piling relocation and addition
- 21BF-145 BCC/DPP for dune vegetation planting project by Artist Boat
- 21BF-144 4219 Campeche - Concrete around base of existing pilings
- 21BF-143 12636 Ventura - Dune restoration
- 21BF-141 4228 San Domingo - Dune restoration
- 21BF-142 11206 Schwartz - New beach house, concrete drive, and footprint
- Landmark Commission:
- 21LC-070 1314 24th - Certificate of Appropriateness for Windows and Column Capitals
- 21LC-071 1015 Ave I - Certificate of Appropriateness for Rear Porch and Stairs
- Planning Commission:
- 21P-074 1128 Seawall - Planned Unit Development
- 21P-075 320 21st - Replat of 10 lots

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- With December being inclusive of the holiday season, there were more community meetings that included holiday party invites. Those community meetings included invites and participation with the Galveston Association of Realtors, Galveston Network Alliance, Galveston Chamber of Commerce, Galveston Noon Kiwanis, Lighthouse Charity Team, Galveston CPAAA, Indian Beach Subdivision, Sea Isle Subdivision and Salvation Army, as well as businesses such as Walmart, McCoy's, Victorian Condos Neighborhood Association, Holiday Inn Resorts, and Galvez Hotel. As a result of these invites, the GPD Blue Santa program exceeded the collection of 1000 gifts.
 - GMPA Christmas Parade. It's been noted that it was the biggest Christmas parade in the history of Galveston which included a total of 162 unit, 2 marching bands and at least 4000 attendees! We have received nothing short of positive feedback and even congrats for a well-planned marriage proposal by one of our own, Detective Geo Martinez who also served as this year's parade marshal. We thank the efforts of David Smith and the City of Galveston for entrusting us with this task and we look forward to next year.
 - Special Operations also hosted 2 blood drives this month. 29 usable donations were collected because of these drives.
 - Cops & Clergy returned and we had a great meeting with a large turnout (unfortunately we have had to cancel the January meeting due to Covid)
 - Congratulations to A Shift for a job well done on this year's Share Your Christmas Food Drive! GPD collectively provided Galveston County Food Bank with 22,282 ounces of non-perishable food.
 - We now have another GPD Blue Santa year in the books! We served 493 families which included 2112 children! Deliveries started on 12/17/2021 and continued until 12/21/2021. Even with our patrol numbers at an all time low, 85% of the deliveries were still made by GPD, GCPAAA and Lighthouse Charity Team members.
- STATS**
6555 Calls for service
677 reports
521 arrests



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Processed 138.32 tons of recyclable materials. Including 71.86 tons of paper, cardboard, and plastic, 22.26 tons of glass, and 43.80 tons of mixed metals.
- Recycling Division received \$10,957.54 in commodity rebates.
- The Recycling Center had an estimated 15,198 visitors this month, with a daily average 500 visitors. An increase of approx. 124 visitors from last month.
- Recycling Division provided curb-side services for 183 residents.
- Recycling Division continues to support the recycling needs of all city departments on a weekly basis.
- Recycling Division continued optimization of the Recycling Center.
- Recycling Division concluded our 2021 pop-up event schedule to support recycling efforts on both the east and west ends of Galveston Island. Promotionally and logistically, these events were a tremendous success, however, residential and business usage fluctuated throughout the entirety of these events.
- For the month of December 2021, the Recycling division completed support projects for the Rosenberg Library, Island Transit, and Traffic Department. These projects increased our monthly tonnage by 14.68 tons.



VIEW REPORTS

[Click here to view the monthly report](#)

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 24 water taps and 28 sewer taps; replaced 5 existing sewer taps.
- Repaired 19 distribution system leaks, investigated 4 property owner leaks, and responded to 13 low water pressure complaints.
- Line cleaning crews have cleaned 9,174 feet of collection system sewer main; removing 40,020 pounds of debris.
- SL-RAT crew have inspected 34 manholes and surveyed 3,352 feet of sanitary sewer lines around the Cove View Blvd area.
- Hydrant crew has repaired 46 hydrants were repaired and 1 hydrant was replaced in Fire District 4.
- SewerAI has successfully auto-coded 2,580 feet and is auto-coding 2,705 additional feet of wastewater collection sewer mains.
- SewerAI is also auto-coding 1,694 feet of storm sewer.



UPCOMING PROJECTS

- Establish survey crew to identify low- to mid-income properties in need of cleanout installation to meet agreed order by TCEQ.
- Further investigate wastewater collection system in the Terramar Sewer Basin
- Hydrant crew will be assessing and repairing/replacing hydrants in Fire District 5.
- Fuquay, Inc. will be returning to the Terramar Sewer Basin for second wave of rehabilitating sanitary manholes.
- Line-cleaning and CCTV crew commence proactive measures in the Terramar subdivision.
- SL-RAT crew will continue to survey the Airport WWTP area; starting in the Campeche Cove subdivision.
- Continue daily installation of new water and sewer taps in order to reduce maintenance backlog.
- Repair leaks in the distribution system in order to reduce maintenance backlog.



VIEW REPORTS

[Click here to view the monthly report](#)

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided service for the Dickens on the Strand special event, collecting 4.29 tons (8,580 lbs) of garbage.
- Crews worked one Christmas Holiday and the New Years Holiday to provide Sanitation Services to the Island.
- Sanitation crews completed 712 total requests for service.
- Sanitation crews made 470 trips to the Transfer Station.
- Deposited 2,496.38 tons (4,992,760.00 lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

STREETS AND DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- [Monthly report for traffic](#)
- [Monthly report for streets](#)
- [Monthly report for drainage](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- Galveston Economic Development Summit: Airport staff attended the Summit on December 3, 2021, and exhibited the airport's development plans for the next 20-years.
- Airport Advisory Committee Meeting: The Airport Advisory Committee held a meeting on December 14, 2021. The Committee selected the Vision and Mission statements for the Airport Business Plan. They also recommended keeping the current Airport logo with minor modifications to the logo colors.
- The Committee approved a recommendation to City Council to adopt the draft Airport Master Plan as presented.
- Hangar 18 Electrical Service Repair: Due to an electrical short at Hangar 18's service pole, an emergency repair was completed to replace approximately 600 feet of conduit and service line.



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)



UPCOMING PROJECTS

- **TxDOT Project 2112GALVN:** This \$2,118,100 project is to rehabilitate Runway 18/36. TxDOT Aviation will advertise this project in February, with a pre-bid meeting on February 16, 2022, and the bid opening on March 8, 2022. Work will begin in May or June 2022.

